**Application form**

IT Representative on the British Society for the Study of Vulval Disease Council

This Society is a registered charity that seeks to advance the treatment and understanding of diseases of the vulva. The objectives of the Society

* The relief of suffering for patients with vulval diseases
* The promotion of research into the cause and management of vulval diseases
* The practice, art and science of understanding, diagnosing and managing vulval diseases

The Council of the Society wishes to recruit a Council member who has IT skills. The appointee’s duties will include

* To keep the BSSVD website content updated and clinical relevant working with the website manager EMU Events.
* To develop a social media role providing regular updates via Twitter and other new platforms.
* To share relevant expertise, experience and material where appropriate to enable interactive activity of the website.
* To monitor and document website activity.
* Attendance at one or two council meetings a year and one scientific meeting a year.
* Participation in council teleconferences.

Term of duty is for four years. Council will look favourably on applicants demonstrating strong IT/ website understanding.

The IT representative will have Council meeting travel expenses paid by the BSSVD.

**Personal Information:**

|  |  |
| --- | --- |
| Name |  |
| Contact address |  |
| Telephone |  |
| Mobile |  |
| e-mail |  |
| Preferred method of contact: |  |
| Do you have any access needs we should be aware of, in order to fully participate |  |

1. **Experience**

|  |
| --- |
| Please provide a brief overview (500 words) of any relevant experience and why you are interested in this role. |
|  |

Please now send this application to [admin@bssvd.org](mailto:admin@bssvd.org)

Closing date TBC